

Boatyard Best Management Practices

We must take all practical steps to ensure that all wastes generated during boat maintenance activities are captured, contained and disposed of appropriately.

We require our customers and contractors to be aware of their environmental responsibilities specifically relating to the repair and maintenance of vessels on the boatyard.

HMB Marina reserves the right to charge an additional fee to clean sub-standard non complying work sites.

Appropriate control measures must be taken to ensure activities such as sanding, scraping and painting do not pollute the land, sea or air with particles, dust or fumes.

Dry sanding methods for the removal of antifoul paint are prohibited on this boatyard unless using vacuum sanding type equipment to capture all dust & debris arising.

Wet sanding of antifoul paints is only permitted in controlled work areas, please check with the marina office before commencing work. All hoses should have a flow control gun attached to ensure minimal contaminated water flow across the yard. The wet sanding residue must be swept or vacuumed and disposed of properly.

Removal of bottom paint by scraping must be carried out over a drop cloth or tarpaulin. Consideration should be given to using vacuum assisted scraping systems, see the marina office for advice. Scraping during windy conditions is not permitted.

Whenever possible use vacuum sanding systems to collect sanding dust as it is created. Dust should not be allowed to become wind borne or otherwise leave the work site.

Due to environmental considerations and noise restrictions abrasive blasting including sand and grit blasting is only permitted after consultation with the marina office & demonstrating compliance with marina operational requirements.

All spray painting activities on the boatyard must be authorised by Marina staff prior to commencement. Precautions must be taken including adequate drop sheets to protect adjacent vessels and suitable weather conditions prevailing at the time of spray painting. Spray painting inside the mobile shed is not permitted.

All materials such as fuels, oils, cleaners and paints must be handled correctly, stored safely and with care to prevent pollution. The containment of waste oil and other hydrocarbons on the boatyard is essential. Use large drip trays and oil absorbent pads to contain and control any spills.

Removal or offloading significant quantities of hazardous liquids such as on-board fuel shall only be carried out by an approved contractor. Storage of hazardous liquid wastes without secondary containment on the work site is prohibited.

Due to environmental considerations refuelling of any vessel on the Boatyard is not generally permitted, please check with the marina office.

HMB Marina has a comprehensive Emergency Spill Response Plan and equipment to clean up spills onsite. In the event of a spill contact the Marina for assistance.

The Boatyard has a Recycle Centre located at the entrance to the Boatyard. We encourage our Boatyard Customers and Contractors to re-use and recycle whenever possible.

Emergency Services

Fire	
Ambulance	
Police	111
Howick Fire Station	(09) 534 6601
Howick Police Station	(09) 534 8210
Water Police	(09) 357 3470
Marina Medical Centre	(09) 534 5414
National Poisons Centre	0800 764 766
Marina Security (24hrs)	021 867 728 VHF Channel 73
Pollution Control Hotline	(09) 377 3107
Harbourmaster	(09) 362 0397
Coastguard	(09) 303 1303
Auckland City Council	(09) 301 0101

HALF MOON BAY marina

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VHF Channel 73

Security Ph 021 867 728

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HALF
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marina

Contractor Health & Safety Policy

Contractor Health & Safety Policy

[www.hmbmarina.co.nz/forms/contractor health & safety induction](http://www.hmbmarina.co.nz/forms/contractor%20health%20&%20safety%20induction)

Health and Safety is an integral part of daily operations at Half Moon Bay Marina. The Health and Safety at Work Act 2015 requires Half Moon Bay Marina as principle of the site (PCBU) to ensure all onsite activities are carried out safely.

The marina has a duty of care to ensure all contractors conducting business at the marina are aware of their obligations pertaining to workplace health and safety and ensure they conduct their work in a safe manner which does not cause nuisance or potentially affect the health and safety of themselves or others in the vicinity of their work.

Contractor Requirements

All contractors including employees of your business must complete a once only site specific health and safety induction onto the marina property before commencing work.

Contractor Inductions are available online at www.hmbmarina.co.nz (look for "Contractor Health and Safety Induction" under Forms)

Companies must also provide the following Certificates of Currency to the Marina Office.

- ◆ Public Liability Insurance Policy
- ◆ Ship Repairers Liability Insurance (where applicable)

Contractors at Half Moon Bay Marina must abide by site specific policies and procedures whilst maintaining their own Health and Safety system of work. The Contractor shall nominate a person who will be responsible and accountable for Occupational Safety and Health and the prevention of environmental pollution under the Resource Management Act.

Contractors engaged by Half Moon Bay Marina shall not subcontract without written approval of marina management.

Contractors must take all practicable steps to ensure the safety of employees (or other persons engaged) while conducting work at Half Moon Bay Marina and must further where possible identify, eliminate, isolate or minimise hazards arising from their work.

All work carried out onsite by Contractors and his/her subcontractors shall comply with all statutory legislation, regulations and amendments.

The Contractor has a duty of care to protect from harm all persons who are in or in the vicinity of their work area.

The Contractors Company is responsible for all acts and omissions of his/her employees, agents, sub contractors and their employees whilst on Half Moon Bay Marina property.

Contractors must ensure employees' and any other person engaged are provided adequate training in the task assigned and supplied with the appropriate level of Personal Protective Equipment (PPE) to complete the work safely.

The Contractor shall provide an appropriate First Aid Kit in each contractors motor vehicle sufficient for his/her employees and subcontractors whilst on Half Moon Bay Marina property.

The Contractor shall inform Half Moon Bay Marina of any hazards that the Contractor shall bring onsite or create during the course of their work activities.

The Contractor shall be responsible for listing and keeping a register of all hazardous substances that are brought onto Half Moon Bay Marina property. The list shall identify the name and quantity of the substance in addition to the MSDS.

The Contractor must advise Half Moon Bay Marina management immediately of any new hazard created and must take all practicable steps to avoid harm being caused to any person as a result of such hazard.

All persons entering Half Moon Bay Marina including contractors and subcontractors shall comply with all Marina policies and procedures including but not limited to Marina Rules and Regulations, Environmental Management Plan (EMP) and Best Management Practices (BMP's)

Half Moon Bay Marina may require the contractor to cease work if the contractor is found to be in breach of any onsite H&S policies or procedures. Further non compliance may result in contractor approval being terminated and future access to the marina property denied.

Please ensure that you make yourself familiar with the Half Moon Bay Marina Health and Safety documentation which is available to view online at [www.hmbmarina.co.nz/forms/contractor health & safety induction](http://www.hmbmarina.co.nz/forms/contractor%20health%20&%20safety%20induction) or alternatively at the Marina Administration office.

For further information on the recent changes to the Health and Safety legislation including the Health and Safety at Work Act please review...

www.mbie.govt.nz/info-services/employment-skills/workplace-health-and-safety-reform

Security Access Cards & Car Parking Permits

Approved Contractors will be issued with their own individual Security Access Card & Contractors Parking Permit which will allow them access to secure areas and to park in the permit parking areas from Monday to Friday for the purpose of carrying out contracted work.