

Boatyard Best Management Practices

We must take all practical steps to ensure that all wastes generated during boat maintenance activities are captured, contained and disposed of appropriately.

We require our customers and contractors to be aware of their environmental responsibilities specifically relating to the repair and maintenance of vessels on the boatyard.

HMB Marina reserves the right to charge an additional fee to clean sub standard work sites.

Appropriate control measures must be taken to ensure activities such as sanding, scraping and painting do not pollute the land, sea or air with particles, dust or fumes.

Dry sanding methods for the removal of antifoul paint are prohibited on this boatyard.

Wet sanding of antifoul paints is permitted under the following conditions. All hoses should have a flow control gun attached to ensure minimal contaminated water flow across the yard. A containment boom, berm or dyke should be set up downstream to capture contaminated waste. (Containment booms are available from Customer Services) The wet sanding residue must be swept or vacuumed and disposed of properly. Under no circumstances is antifoul residue to be washed into storm water drains.

Removal of bottom paint by scraping must be carried out over a drop cloth or tarpaulin. Consideration should be given to using vacuum assisted scraping systems. Scraping during windy conditions is not permitted.

Whenever possible use vacuum sanding systems to collect sanding dust as it is created. Dust should not be allowed to become wind-borne or otherwise leave the work site.

Due to environmental considerations and noise restrictions abrasive blasting including sand and grit blasting is not permitted on this boatyard.

All spray painting activities on the boatyard must be authorised by Marina staff prior to commencement. Precautions must be taken including adequate drop sheets to protect adjacent vessels and suitable weather conditions prevailing at the time of spray painting. Spray painting inside the mobile shed is not permitted.

All materials such as fuels, oils, cleaners and paints must be handled correctly, stored safely and with care to prevent pollution. The containment of waste oil and other hydrocarbons on the boatyard is essential. Use large drip trays and oil absorbent pads to contain and control any spills.

Removal or offloading significant quantities of hazardous liquids such as onboard fuel shall only be carried out by an approved contractor. Storage of hazardous liquid wastes without secondary containment on the work site is prohibited.

Due to environmental considerations refuelling any vessel on the Boatyard is prohibited.

HMB Marina has a comprehensive Emergency Spill Response Plan and equipment to clean up spills onsite. In the event of a spill contact the Marina for assistance.

The Boatyard has a Recycle Centre located at the entrance to the Boatyard. We encourage our Boatyard Customers and Contractors to re-use and recycle whenever possible.

Emergency Services

Fire	
Ambulance	111
Police	
Howick Fire Station	(09) 534 6601
Howick Police Station	(09) 534 8210
Water Police	(09) 357 3470
Marina Medical Centre	(09) 534 5414
National Poisons Centre	0800 764 766
Marina Security (24hrs)	(09) 534 3139 ext 3 VHF Channel 73
Auckland Regional Council Water Pollution Hotline	(09) 377 3107
Harbourmaster	(09) 362 0397
Coastguard	(09) 303 1303
Mobil Oil	0800 808 444
Manukau City Council	(09) 263 7100

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Contractor Health & Safety Policy

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Introduction

Health & Safety is an integral part of Half Moon Bay Marina operations. Half Moon Bay Marina management is totally committed to maintaining the safety of all persons including employees, sub contractors, customers and the general public in the course of carrying out it's business activities. The Health & Safety in Employment Act 1992 obligates Half Moon Bay Marina as principle of the site to ensure onsite activities are carried out safely.

Contractors conducting business onsite at Half Moon Bay Marina similarly have a duty to ensure that they do not harm any persons while doing their work or as a consequence of their work.

Contractors need to understand our approach to Health & Safety and to be aware of their responsibilities and obligations under the Health & Safety in Employment Act 992.

Contractor Requirements

To become an approved Contractor at Half Moon Bay Marina applicants must complete an application form and provide a copy of their current Public Liability Insurance policy to Marina Administration.

Contractors operating at Half Moon Bay Marina agree to operate their own Health & Safety System.

The Contractor shall nominate a person who will be responsible and accountable for Occupational Health & Safety and the prevention of environmental pollution. (Resource Management Act)

Contractors engaged by Half Moon Bay Marina management shall not subcontract without written approval of marina management.

Contractors must take all practicable steps to ensure the safety of employees (or other persons engaged) while conducting work at Half Moon Bay Marina and must further where possible identify, isolate or minimise hazards arising from their work.

All work carried out onsite by Contractors and his/her subcontractors shall comply with statutory regulations and their amendments.

The Contractor has a duty to protect from harm all persons who are in or in the vicinity of their work area.

The Contractor is responsible for the acts and omissions of his/her employees, agents, sub contractors and their employees whilst on Half Moon Bay Marina property.

Contractors must ensure that staff and any other person engaged are provided adequate training in Health & Safety, and are supplied with appropriate safety equipment which its staff and others will use at appropriate times.

The Contractor shall provide an appropriate First Aid Kit in each contractors motor vehicle sufficient for his/her employees and subcontractors whilst on Half Moon Bay Marina property.

The Contractor shall inform Half Moon Bay Marina management of any hazards that the Contractor will bring onsite or create at the Marina.

The Contractor shall be responsible for listing and keeping a register of all hazardous substances that are brought onto Half Moon Bay Marina property. The list shall identify the name and quantity of the substance in addition to the MSDS.

The Contractor will advise Half Moon Bay Marina management immediately of any new hazard created and will take all practicable steps to avoid harm being caused to any person as a result of such hazard.

All persons entering Half Moon Bay Marina including Contractors and subcontractors shall comply with all Marina policies and procedures including but not limited to Marina Rules & Regulations, Environmental Management Plan (EMP) and Best Management Practices (BMP's)

Half Moon Bay Marina management may require the Contractor to cease work if the terms and conditions of the Contractor Safety Agreement are not complied with. This may result in the contract being terminated and future access denied.

Please ensure that you make yourself familiar with the Half Moon Bay Marina Health & Safety documentation which is available to view at the Marina Administration office.

Security Access Cards & Car Parking Permits

Approved Contractors will be issued with their own individual Security Access Card & Contractors Parking Permit which will allow them access to secure areas and to park in the permit parking areas from Monday to Friday for the purpose of carrying out contracted work.